

REMEMBER TO CANCEL:

NEWSPAPER AND/OR GROCERY DELIVERY
TELEPHONE, INTERNET, AND CABLE TV
GAS, WATER & ELECTRICITY
(ARRANGE FINAL METER READING)

ORGANISING FOR MOVING DAY:

OBTAIN SUPPLY OF BOXES (CHECK THE SUPERMARKET!)
GET PACKAGING TAPE AND HEAVY MARKER PENS
ARRANGE FOR FURNITURE REMOVAL (GET GOOD
RECOMMENDATIONS, QUOTES AND CONFIRM TIME)
ARRANGE CARE OF YOUR CHILDREN ON MOVING DAY
MAKE SUITABLE ARRANGEMENTS FOR ANY PETS
ARRANGE TRANSIT INSURANCES: CONTENTS & FIRE
INSURANCE FOR YOUR NEW HOME
ORGANISE SHIFTING TIMES WITH THE PURCHASER
OF YOUR OLD PROPERTY AND THE PREVIOUS OWNER
OF YOUR NEW ONE

NOTIFY YOUR CHANGE OF ADDRESS TO:

BANK, CREDIT CARD AND CHANGE CARD COMPANIES
POST OFFICE FOR REDIRECTION OF MAIL
ELECTIONS REGISTRAR
REGISTRAR OF MOTOR VEHICLES AND DRIVERS LICENSE
TAX DEPARTMENT
INSURANCE COMPANIES
HIRE PURCHASE OR FINANCE COMPANIES
INVESTMENT COMPANIES
LOCAL COUNCIL
CLUBS AND ORGANISATIONS
FRIENDS AND RELATIVES
MAGAZINE SUBSCRIPTIONS
DOCTOR, DENTIST, ACCOUNTANTS AND LAWYER

DON'T FORGET:

CLEAN THE STOVE AND DEFROST THE FRIDGE/FREEZER
TIDY THE YARD
ENSURE THE ITEMS THAT HAVE BEEN SOLD WITH
THE PROPERTY ARE NOT ACCIDENTLY PACKED
DISCONNECT ALL APPLIANCES
DISCONNECT THE TV AERIAL
RETURN ANY BORROWED ITEMS
THROW OUT ITEMS THAT YOU DON'T INTEND
TAKING WITH YOU
LIST VALUABLE ITEMS FOR SPECIAL CARE WHEN MOVING
ADVISE REMOVAL COMPANY OF DANGEROUS
GOODS BEING MOVED
SECURELY PACK ALL JEWELLERY, MONEY, SPECIAL
DOCUMENTS AND PAPERS (LEGAL, TAX, INSURANCE)
SET ASIDE ITEMS YOU WILL NEED ON THE DAY
OF THE MOVE SO YOU CAN TAKE THEM WITH YOU
I.E. FOOD, DRINKS AND CLEANING PRODUCTS)
PACK EACH ROOM LEAVING THE BOXES STACKED
AND LABELLED WITH THE ROOM THEY ARE TO BE
MOVED INTO. IT IS A GOOD IDEA TO WRITE ON
EACH BOX WITH A LIST OF ITS GENERAL CONTENTS
CLEARLY LABEL BOXES CONTAINING BREAKABLES
AS 'FRAGILE' AND IDENTIFY THESE ITEMS TO THE
REMOVALISTS
POT AND PACK AWAY PLANTS AND CUTTINGS YOU
ARE TAKING WITH YOU
EXPLAIN YOUR PACKING PROCEDURE TO THE
REMOVALISTS AND BE AT YOUR NEW HOME
WHEN THEY ARRIVE.

DO NOT:

PUT BREAKABLES OR LIQUID FILLED CONTAINERS IN DRAWERS

OVERLOAD DRAWERS, MAKE FURNITURE TOO HEAVY TO SHIFT (TOO MUCH WEIGHT CAN CAUSE DAMAGE)

MOVE NETTING, BARBED WIRE, TIMBER, WOOD, COAL WITHOUT SPECIAL ARRANGEMENTS BRING MADE

STORE PERISHABLE GOODS WHERE THEY MIGHT BE FORGOTTEN

MAKE ARRANGEMENTS TO:

SEE YOUR SOLICITOR TO SIGN TRANSFER DOCUMENTS/MORTGAGE DISCHARGE DOCUMENTS

ENROL CHILDREN IN NEW SCHOOL

COORDINATE THE FORWARDING OF ANY FILES FROM THE CHILDREN'S PREVIOUS SCHOOL TO NEW SCHOOL/S

ORGANISE FOR YOUR NEW HOME:

CONTACT YOUR ENERGY PROVIDER TO CONNECT GAS/ELECTRICITY TO NEW ADDRESS ON A SPECIFIED DATE (WE RECOMMEND SHOPPING AROUND FOR THE BEST DEALS!

CONNECT INTERNET TO YOUR NEW PROPERTY (ALSO A GOOD IDEA TO SHOP AROUND AND COMPARE THE MARKET)

NEWSPAPER DELIVERY TO NEW ADDRESS

TELEPHONE

CONTACT SA WATER WITH A CHANGE OF ADDRESS

THE WEEK BEFORE MOVING:

REMIND AND CONFIRM DATES/TIMES/LOCATIONS FOR FURNITURE REMOVAL COMPANY

CONFIRM MOVING IN/MOVING OUT DETAILS AND KEY EXCHANGE WITH YOUR REAL ESTATE AGENT

SAY GOODBYE TO YOUR NEIGHBOURS!

ONE LAST CHECK:

NOTHING LEFT BEHIND?

NO CLOTHES AT THE DRY CLEANERS?

NO GEAR STORED AWAY FROM YOUR PROPERTY?

ELECTRICITY, GAS AND TELEPHONE DISCONNECTED?

WATER TURNED OFF AND NO TAPS LEFT RUNNING?

WINDOWS AND DOORS LATCHED?

KEYS WITH SOLICITOR (IF APPROPRIATE)?

AFTER IT'S ALL OVER:

HAVE A SPARE KEY CUT

MAKE AN INSURANCE CLAIM IF ANY DAMAGE HAS OCCURRED DURING THE MOVE

WELCOME HOME!
**WE HOPE YOU ENJOY YOUR
NEW CHAPTER WHILE CREATING
BEAUTIFUL MEMORIES.**

**LOVE FROM,
THE TEAM AT MV FINANCE**